



Affiliate Memorandum of Understanding

Between Family Justice Center Alliance / Alliance for HOPE International and Affiliate Organization Name

1. Summary

The Family Justice Center Alliance (FJCA), a program of Alliance for HOPE International (“Alliance”), serves as a national clearinghouse, research hub, and advocacy organization for all Family Justice Centers (FJCs) and Multi-Agency Centers. Since the establishment of the first Family Justice Center in San Diego in 2002, the Alliance has supported the development, expansion, and long-term sustainability of Centers across the United States and internationally. As the field has grown, the Alliance has clarified and refined standards designed to promote consistent, high-quality, and trauma-informed services for survivors and their families. While community-driven and locally tailored approaches remain essential to addressing complex social issues, adherence to the Family Justice Center Alliance Guiding Principles and a commitment to integrated, co-located services enhance victim safety, strengthen offender accountability, and support effective interdisciplinary collaboration.

The Alliance maintains three categories of affiliation:

- Level 1: Model Family Justice Center or Multi-Agency Center
- Level 2: Recognized Family Justice Center or Multi-Agency Center
- Level 3: Developing Family Justice Center or Multi-Agency Center

Affiliation levels are designated through the Alliance’s affiliation assessment process, based on factors such as onsite partner presence, interdisciplinary collaboration, survivor-centered practices, and service depth. Affiliation level is renewed every five years to ensure continued alignment with national best practices and the Family Justice Center Guiding Principles.

2. Purpose

The purpose of this MOU is to outline shared commitments, responsibilities, and expectations for the annual FJCA affiliation of Affiliate Organization Name and to establish a formal understanding of the collaborative relationship between the Alliance and Affiliate Organization Name.

3. Affiliation Level

Based on the Alliance's review, Affiliate Organization Name has been designated as a Level (Insert Level) Family Justice Center.

- Level 1 (Model): Full operational capacity, comprehensive best practices, and high-quality, survivor-centered service delivery. Serves as a model for other Centers.
- Level 2 (Recognized): Strong foundational structure, actively building capacity and partnerships, working toward full implementation of best practices.
- Level 3 (Developing): Early-stage or planning-phase Centers engaged in strategic planning and development toward full implementation.

Affiliation status reviews are conducted at a minimum of every five years. Annual MOU renewal requirements include confirmation of compliance, submission of updated data, and payment of the annual affiliation fee.

4. Roles and Responsibilities

A. Family Justice Center Alliance, a program of Alliance for HOPE International

The Alliance agrees to provide the following in support of Affiliate Organization Name:

- Recognition of the Affiliate's designated affiliation level.
- National visibility, including listing on the FJCA website, newsletters, and International Family Justice Center Conference and Annual Leadership Summit.
- Year-round technical assistance and individualized consultation.
- Guidance and consultation regarding funding opportunities, evaluation, and best practices.
- Access to Alliance resources, templates, webinars, and peer networks.
- Invitations to participate in national initiatives, collaborative projects, and advocacy efforts.
- Appointment of a VOICES Survivor Chapter member to the National VOICES Survivor Network.
- Discounts on registrations for the Annual International Family Justice Center Conference, Leadership Summit, and H7 Hope Mountain retreats.

B. Affiliate Organization Name

- Affiliate Organization Name agrees to the following responsibilities:
- Uphold the Family Justice Center Guiding Principles in all aspects of operations.
- Maintain affiliation status and requirements in accordance with the designated affiliation level.
- Maintain active survivor engagement, including structures such as a VOICES Survivor Advocacy Committee chapter.
- Participate in a minimum annual engagement consisting of:
 - Four (4) Alliance webinars

- Four (4) Alliance Monthly Directors Calls
- Attendance at one (1) Alliance for HOPE International Conference or FJCA Annual Leadership Summit
- Complete the FJCA Annual Directors Survey and provide requested data.
- Maintain co-located partnerships, intake processes, and operational policies consistent with the designated affiliation level.
- Share promising practices, protocols, and feedback with the Alliance to support ongoing field development.
- Coordinate with the Alliance on statewide initiatives or grant applications as appropriate.
- Maintain and provide updated strategic and funding/sustainability plans for the Center.

5. Affiliation Fee

The annual affiliation fee for Affiliate Organization Name is \$2,000.

Check here to acknowledge that Affiliate Organization Name will be invoiced \$2,000 for the 2026 Level (Insert Level) Family Justice Center affiliation fee.

6. Term and Termination

- This MOU is effective for one year, from January 1, 2026, to December 31, 2026, with annual renewal based on compliance and continued alignment with FJCA requirements.
- The affiliation fee is non-refundable.
- The Alliance reserves the right to terminate affiliation with 90 days' written notice in cases of non-compliance. The Affiliate Center will have 90 days to remedy any identified violations.

7. Agreement

This Memorandum of Understanding shall be in effect from January 1, 2026, to December 31, 2026. The Alliance and *Affiliate Organization Name* will work cooperatively to resolve any issues that may arise during this collaborative effort. The Alliance reserves the right to terminate affiliation based on non-compliance with this Memorandum of Understanding.

We hereby agree to the above terms and commit to working together to fulfil the roles and responsibilities listed above.

Signed: _____

Date:

Name (Print) _____

Job Title _____

Affiliate Organization Name

Signed: _____

Effective: 01/01/2026

Catherine Johnson
President and CEO
Alliance for HOPE International